

Lesson Outline

Preparing Script for "The DHS Morning Show"

Tim Smith-Dover Area High School

Graphic Communications

Previously discussed topics and required information:

Students have been given information on each of the major jobs/roles within a broadcast team:

Producer	Teleprompter Controller
Director	Camera operator
Floor director	Sound board controller
Technical director	Video mixer Controller
Set-coordinator	Computer graphics/video effects
Copy writer/Script writer	Anchors
Photographers/reporters	

We grouped and defined each role to fit our specific studio and team configuration.

Students were then assigned to a specific role on a broadcast team (2 or 3 teams per class)

We have also discussed what is newsworthy

Essential news (announcements) vs. special interest segments

We then brainstormed a list of possible segments in our "Morning Show"

MATERIALS REQUIRED

Post-it notes-2" X 2"- 3 different colors

Story Board worksheets

18" X 24" poster board or foam board

Fine tip sharpie

Straight edge for drawing lines is optional

TIME: This is a lesson that would require two 85 minute blocks.

LESSON

(Day 1)

REVIEW(10 Minutes)

As a class review the roles of each individual on the team based on our studio and specifics of our situation

1) Randomly ask students to identify one role other than their own.

2) Ask each of the people in that role to identify one specific aspect of their job
(What they do, how they do it, technical information specific to their job)

3) Randomly ask at least __ students to identify their role and pick one other job/role on the broadcast team that they are most dependent upon and why. (Who needs to their job for you to be able to do yours?)

ACTIVITY

Once review is over, have students sit with their Broadcast/design team.

-Each student is to pick one of the possible segments and write the title on a post-it note. Then on a separate paper, they are to write a rough "script" for that segment in "tomorrow's broadcast".

-when finished or after about 15 minutes, have students share their script with the others on their team.

-students will then work as a team to determine the order of their "segments".

(arrange post-its on poster board to determine order)

- Each individual student then draws a story board for their segment

(They may layout their script on Story board worksheets or use a separate post-it for each camera shot)

Story board should show:

- Camera shot
- who/what is in the shot
- Background/location
- Duration of the shot (no longer than 10 seconds)
- transitions between shots

-students will then work together to develop the story board for "the show" by combining their individual storyboards into one large story or "SHOW". If done on "post-its" they can move each post-it on a poster board in the preferred order and then add notes below if needed.

HALF TIME

(Day 2)

AT THE COMPUTER

At this point it is up to each student to enter their script in Microsoft Excel using the specified format and proper instructions for the camera operators, sound and video board operators, directors, and anchors.

Once the script is entered, each person will gather or create their supporting photos, videos, backgrounds etc. and save it to the shared folder for the AM ANNOUNCEMENTS. The Technical Director/Graphic Effects person would then compile the support graphics in a file on the source computer in the broadcast station.

The Teleprompter operator will focus on entering, downloading and compiling the script onto the "teleprompter" according to the story board. The final script will be printed and a copy will be given to each person on the broadcast team. It is up to the directors to be sure the stage is set and everyone has what they need to do their job.

PRACTICE

It is time for practice. The team will use other students from the class to anchor the show as they each do their job in a practice rundown of the show. (rinse and repeat as necessary)

Tim Smith	
21 st Century Media	
Day	14
Period	1
Letter Day	B
Date	2/12
Day of the week	Wed

Activity	Group Type	Essential Learning Reference CIP code 10.402 Task List	Time	Instructional Notes
<i>Log in to Computer</i>	Individual	202	5	
Gather students in Lecture area Review	Entire Class		10	
Assign segment to each individual on the teams and write rough script	Small Group		15	Common Core
Determine order of segments	Small Group		10	
Complete segment Story Boards	Individual		10	
Combine segments to make Story board for the Show.	<i>Small Group</i>		10	
Write Script for assigned segment	<i>Individual</i>		20	What does a script include/require? Common Core
Use the computer to type script in Excel	<i>Individual</i>		15	What format and abbreviations do you use?
Properly save documents and shut down the computer			5	Save script in the shared folder for the AM Announcements
		TOTAL Time on-task	85	

Homework:

Complete any research and gather support graphics for your script.

Resources Needed:

Computer, Reporting source, post-its, poster board

Tim Smith	
21 st Century Media	
Day	15
Period	1
Letter Day	C
Date	2/13
Day of the week	Thursday

Activity	Group Type	Essential Learning Reference CIP code 10.402 Task List	Time	Instructional Notes
<i>Log in to Computer</i>	Individual	202	5	
Use the computer to type script in Excel	<i>Individual</i>		20	What format and abbreviations do you use? Save script in the shared folder for the AM Announcements
Use the computer to gather and create support graphics	<i>Individual</i>		20	Save in shared folder for AM Announcements
Refer to script to prep the studio and equipment for the show.	<i>Small Group</i>		15	
Do a run through to Practice the Show			25	If time allows
		TOTAL Time on-task	85	

Homework:

Be here early tomorrow to broadcast your show

Resources Needed:

Broadcast team, studio and equipment
